

# BISHOP'S LETTER—Due October 15

## SAMPLE LETTER TO THE BISHOP

***“Sample” means you may use this for ideas, but your letter should NOT look exactly like this!***

*Date*

*Most Rev. Paul S. Loverde, D.D.  
Diocese of Arlington  
200 North Glebe Road, Suite 914  
Arlington, VA 22203*

*Your Excellency:*

*[open with a greeting such as, Greetings! Praised be Jesus Christ! God's blessing be upon you!] I am writing to request the Sacrament of Confirmation next fall when you come to Blessed Sacrament Church.*

*During this past year, I have studied the Catholic Faith, and it is very important to me because...*

*The saint that I chose for my patron for Confirmation is Saint/Blessed...*

*St. \_\_\_\_\_ is well known for...*

*The reasons I chose St. \_\_\_\_\_ for my patron are...*

*For my sponsor, I chose \_\_\_\_\_ because \_\_\_\_\_*

*As a requirement in preparation for Confirmation, I have participated in an apostolic project. My project involved...*

*I wish to be confirmed because...*

*Thank you, Bishop Loverde, for...*

*Please say a prayer for me as I continue preparing for the coming of the Holy Spirit in the Sacrament of Confirmation. I will pray for you and your intentions.*

*God bless you.*

*Sincerely,*

